



# MEAGHER COUNTY

## Subdivision Exemption Form

Kevin Angland, Contract County Subdivision Administrator  
250 Helen P Clark St.  
Helena, MT 59601  
(406) 740-7250  
[kangland@greatwesteng.com](mailto:kangland@greatwesteng.com)

### 1. Petitioner(s)-Property Owner(s)

- a. Name(s) \_\_\_\_\_
- b. Address \_\_\_\_\_
- c. Phone \_\_\_\_\_ Email \_\_\_\_\_

### 2. Surveyor/Representative

- a. Name \_\_\_\_\_ Firm \_\_\_\_\_
- b. Address \_\_\_\_\_
- c. Phone \_\_\_\_\_ Email \_\_\_\_\_

### 3. Existing Parcel(s) *(if more than two parcels, please attach additional sheets)*

- a. Address \_\_\_\_\_
- b. Legal Description: Section \_\_\_\_\_, Township \_\_\_\_\_, Range \_\_\_\_\_
- c. Other legal description \_\_\_\_\_
- d. MT Dept. of Revenue Geo-Code: 47- \_\_\_\_\_
- e. How and when was the parcel created *(example: Subdivision, Occasional Sale, COS 999, 5/1/92)?*
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

### 4. Type of Exemption and Reason or Justification (Check the appropriate exemption)

\_\_\_ Gift or Sale to Immediate Family Member ("Family Transfer")

<u>Recipient(s)*</u>	<u>Relationship to Petitioner</u>	<u>Age</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

\_\_\_ **Agricultural Exemption**

(Covenant running with the land, revocable only by mutual consent of the Commission and the property owner, that the land will be used exclusively for agricultural purposes. No Structure requiring water or sewer facilities shall be utilized on this parcel.) Description of current and proposed agricultural use:

---

---

---

---

\_\_\_ **Relocation of Common Boundary Lines Outside or Adjoining a Platted Subdivision**

Describe and provide documentation showing the purpose for the relocation:

---

---

---

---

---

\_\_\_ **Lot Aggregation/Relocation of Common Boundary Lines within Platted Subdivision**

Describe and provide documentation showing the purpose for the relocation:

---

---

---

---

---

\_\_\_ **Security for Construction ("Mortgage Survey")**

Attach signed and notarized statement from lending institution confirming that the exempt parcel is necessary to secure a construction loan for buildings or other improvements on the parcel.

\_\_\_ **Other Exemptions: i.e. utility sites, rights of way, life estates etc.**

Reason/justification:

---

---

---

## 5. Examining Land Surveyor's Comments

The examining land surveyor's notes regarding corrections needed on the certificate of surveying prior to the filing of the survey (*i.e., bearings, closure, reference points*):

---

---

---

## 6. Required Materials for The Review of All Exemptions:

- a. COS Hardcopy: One (1) paper copy of draft certificate of survey (COS) mailed to the Examining Land Surveyor (ELS).
- b. COS Electronic Copy: Digital copy of the draft certificate of survey (Adobe PDF) emailed to County Contract Planner and Examining Land Surveyor (ELS).
- c. Deeds: Digital copies of all existing recorded deeds documenting the present ownership for all affected parcels emailed to the County Planner.
- d. Location Map: Digital copy of aerial photograph or topographic map showing property location emailed to the County Contract Planner.

**If application is for Relocation of Common Boundary Lines, provide documentation showing the need or reason for the relocation:**

- ☐ Surveyor Error
- ☐ Structure Encroachment
- ☐ Enhancement of the Configuration of the Property
- ☐ Other (*please describe*): \_\_\_\_\_

**If application is for Family Transfer Exemption, also include:**

- ☐ If recipients are under age 18, documentation of trust, custodianship pursuant to the Montana Uniform Transfers to Minors Act, etc.

**If application is for Mortgage Exemption:** also include a statement from lending institution confirming need.

## 7. Acknowledgements

- **I understand** that the State of Montana provides that certain divisions of land, which would otherwise constitute subdivisions, are exempt from local subdivision review and approval, unless the transactions are an attempt to evade the Montana Subdivision and Platting Act.
- **I affirm** that the proposed exemption is not an attempt to evade the Montana Subdivision and Platting Act.

8. **Signature(s) must include all petitioners and property owners involved in the certificate of survey.**

\_\_\_\_\_,  
Petitioner(s) Printed Name(s)

I, as Petitioner, have read the foregoing Subdivision Exemption form and affirm that it is true and correct.

\_\_\_\_\_  
*Petitioner(s) Signature*

Date \_\_\_\_\_

\_\_\_\_\_,  
Property Owner(s) if different than petitioner Printed Name(s)

I, as property owner, have read the foregoing Subdivision Exemption form and affirm that it is true and correct.

\_\_\_\_\_  
*Property Owner(s) Signature*

Date \_\_\_\_\_

\_\_\_\_\_,  
Property Owner(s) if different than petitioner Printed Name(s)

I, as property owner, have read the foregoing Subdivision Exemption form and affirm that it is true and correct.

\_\_\_\_\_  
*Property Owner(s) Signature*

Date \_\_\_\_\_